



## **Vacancy Announcement**

**Position: Nature-based Solutions Demonstration Coordinator, RECOFTC Thailand**

**Deadline for application: 19 November 2024**

RECOFTC is an international nonprofit organization working towards a future where resilient communities with respected rights thrive in forest landscapes that they manage sustainably and equitably. We take a long-term, landscape-based and inclusive approach in supporting local communities to secure their land and resource rights, stop deforestation, find alternative livelihoods and foster gender equality. With more than 36 years of experience, we have built trusting relationships with partners from communities, governments, businesses, academia and civil society organizations. Our innovations, knowledge and initiatives enable countries to foster good forest governance, mitigate and adapt to climate change and achieve the UN Global Goals.

We operate in the Asia-Pacific region, with country offices in Cambodia, Indonesia, Lao PDR, Myanmar, Nepal, Thailand and Viet Nam.

RECOFTC Thailand is currently seeking a Nature-based Solution Demonstration Coordinator for the Urban Resilience Building and Nature project, to be based in Bangkok, Thailand. This position is open to external candidates who are Thai nationals. The selected candidate will be offered a 24-month contract with the possibility of extension, contingent on funding availability and satisfactory performance.

### **About the Project**

The Urban Resilience Building and Nature project kicked off last year with a 60-month duration. Supported by the International Climate Initiative (IKI), the project significantly contributes to climate change adaptation in up to six local administrative organizations in Chiangrai and Suratthani provinces in Thailand. Adaptation will be enhanced through a variety of potential nature-based solutions, including wetland restoration, conservation and management, enhanced management of urban environment, forest restoration, creation of urban forests and green spaces, mangrove restoration, sustainable land use plans, and improved management of public and private gardens and commercial landholdings. The project is led and managed by IUCN (International Union for Conservation of Nature). As a project partner, RECOFTC leads the demonstrations of nature-based solutions in the target areas with IUCN and provides technical inputs in assisting the target beneficiaries and government agencies at the local level in implementing nature-based solution projects.

### **Tasks and Duties**

The Nature-based Solutions Demonstration Coordinator is a member of RECOFTC Thailand and works under the direct supervision of the Capacity Development and Research Coordinator, RECOFTC Thailand. The coordinator manages the project and ensures effective and timely planning, development, delivery, and monitoring and evaluation.

The Nature-based Solutions Demonstration Coordinator's specific tasks and duties includes:

**a) Project planning and implementation**

- Lead project management activities including project planning, implementation, monitoring, evaluation and reporting to ensure that the project can successfully achieve its objectives
- Lead the coordination with IUCN's Project Manager, Field Project Coordinator, project consortium, key partners, and target groups in project site, as well as organizing workshops and meetings in Chiangrai and Surat Thani province
- Collect data, coordinate, and facilitate the development of nature-based solutions project proposals in collaboration with municipalities, sub-district administrative organizations, and key partners in Chiangrai and Surat Thani province
- Provide capacity development, training and learning events on urban resilience for communities and local subdistrict administration office
- Perform ecological performance measurement by using IUCN's Urban Nature Index in collaboration with IUCN's field coordinator in Chiangrai and Surat Thani province

**b) Project monitoring, evaluation, and learning (MEL)**

- Monitor progress towards stated activities and outputs mentioned in the project's implementation plan and financial situation and adjust the project plan as needed for ensuring the successful implementation of the project
- Manage the project's financial resources with prudence and probity, and be fully accountable for expenditures in accordance with IKI, IUCN and RECOFTC policies and procedures
- Prepare the project's progress report, including narrative and financial report and other supporting documents and ensure timely submission
- Provide inputs for RECOFTC's internal MEL process to capture lessons learned, outputs and outcomes achieved within a specific period
- Responsible for the documentation and dissemination of lessons learned, innovative knowledge, tools, processes and experiences of good practice of the project

**c) Partnership and communication**

- Liaise and develop networks with project consortium, governmental partners in local and national level, and other agencies for information exchange, strategic operations and networking
- Represent RECOFTC in meetings, public events and networking related to the project
- Engage in advocacy with government and non-government sectors at all levels
- Work with the communication team to document project results, develop communication products, enhance project outreach, and disseminate key achievements and lessons learned to wider audiences

**d) Others**

- Maintain quality and traceable records and project information in a project data storage system
- Work with other team members to integrate cross-cutting initiatives and ensure coherence at the country level
- Perform relevant tasks as assigned by the Capacity Development and Research Coordinator

## **Qualifications and experience:**

The Nature-based Solutions Demonstration Coordinator will have the following essential qualifications and experience.

### **Essential:**

- University degree or equivalent in Forestry, Environmental Studies, Development Studies, Social Science, or related fields
- At least five years of professional experience in community development work, natural resource management or environmental conservation field training
- Working experience in nature-based solutions, urban planning, and conservation-oriented livelihood development
- Knowledgeable in project management methodologies and tools
- Excellent English proficiency and computer literacy
- Good report writing and presentation skills
- Ability to lead the team and work with multiple stakeholders
- Strong communication, networking and facilitation skills
- Willingness to travel frequently within the country
- Thai national only

### **Desirable:**

- Knowledge of databases and online applications
- Ability to self-learn and maintain continuous learning, motivation and self-development
- Willing to support team members and partners' capacity to grow within the area of responsibility
- Result-oriented and ability to prioritize tasks to meet competing demands and strict deadlines
- Understanding and willingness to promote gender equality and social inclusion

## **RECOFTC's core values**

At RECOFTC, our core values are the foundation of our culture and guide all our work. In addition to job-specific skills and experience, the applicant should possess the following characteristics, attitudes and skills:

- Embrace innovation
- Adapt to and learn from challenges
- Nurture commitment, responsibility and ownership
- Collaborate with partners and stakeholders
- Commit to sustainability
- Cultivate participation, gender equity and social inclusion
- Prioritize wellbeing

**How to apply**

Interested candidates are invited to submit their CV and a cover letter. The cover letter should explain why the candidate is suitable for the position, include salary expectations, and provide the current contact details of three referees, including recent supervisors. Please apply by clicking [here](#).

Only shortlisted candidates will be contacted. RECOFTC offers a competitive compensation package.

For more information about RECOFTC, please visit our website at <https://www.recoftc.org/>. RECOFTC is committed to non-discrimination and equal opportunity. Applicants will not be discriminated against based on ethnicity, religion, age, nationality, physical disability, sexual orientation, gender identity, colour, marital status, medical condition, or any other classification protected by RECOFTC's values and code of conduct. Reasonable accommodations may be made to enable qualified disabled applicants to participate in the application process. If you require special accommodation, please inform RECOFTC's Human Resources in writing at the time of application. The successful candidate will be selected based on merit. RECOFTC strongly encourages women to apply.